

**BROKEN ARROW PUBLIC SCHOOLS**  
*Educating Today*  *Leading Tomorrow*

Contract Committee Review Request  
 MUST BE COMPLETED IN FULL

Date: December 10, 2021

Contract/Agreement Vendor:   
Name of Vendor & Contact Person

Vendor Email Address

*Describe Contract (Technology, program, consultant-prof Development, etc.)*  
 Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Reason/Audience to benefit

BOE Date        
Amount of agreement

Person Submitting Contract/Agreement for Review:

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO  
 If yes, Technology Admin:

Leadership Team Member:

Funding Source:    
Fund/Project      OCAS Coding

**Consent**

**Action**

This is a fundraiser for a percentage of sales at Chuck E Cheese between the hours of 3:00-9:00 on January 27th with profits to be added to our staff activity fund. There is no cost to the district.

**Summary** *This area must be complete with full explanation of contract*

*The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.*



**CHUCK E.  
CHEESE®**

*Where A Kid Can Be A Kid.®*

To Whom it may concern:

December 10, 2021

Here is an estimated donation example outline.

Chuck E. Cheese donates 15% of the sales between 3pm-9pm. If your event exceeds \$3,000 in sales from that timeline, the donation percent increases to 20% of the sales.

An average school event does roughly \$2,000 in sales

15% of \$2,000 in sales would be \$300 donation

A GREAT turnout fundraiser does an average of \$3,500 in sales

20% of \$3,500 in sales would be \$700 donation

Thank you for your time, I hope we can continue to partner with you in the future!

Sincerely,

Katie Steagall

Field Marketing Specialist

**CHUCK E. CHEESE®**

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